



City of Platte City
400 Main
Platte City, Missouri 64079
Telephone (816) 858-3046
Fax (816) 858-5402

June 13, 2013

Dear Consultant:

The City of Platte City is requesting the services of a consulting engineering firm to perform the described professional services for SRTS-INF-H32C(102), Route 92 Sidewalk Project, as more specifically described in the attached document.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the City of Platte City, Attention: Public Works Director, at the above address. Limit your letter of interest to no more than three pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project component, the backgrounds of those individuals, and other projects your company has recently completed or are now actively involved in.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE goal. We encourage DBE firms to submit letters of interest as prime consultants.

It is required that your firm's Statement of Qualifications (RSMo 8.25 through 8.291) be submitted with your firm's Letter of Interest. It is also required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List.

We request that all letters be received by 4:00 p.m. on July 2, 2013 at 400 Main Street, Platte City, MO, 64079.

Sincerely,

Leonard Hendricks
Public Works Director

Attachment – Project Description Table

Project Description Table: Platte City MO Route 92 Sidewalk Project

Federal Aid No.:	SRTS-INF-H32C(102)
Location:	North along Bello Mondo Drive to 92 Highway, then east to second entrance to Platte County R-III School District, then south to Platte Falls Road.
Proposed Improvement:	Sidewalk, curb, stormwater improvements
Length:	Approximately 2,200'
Approximate Construction Cost:	\$190,000
DBE Goal Determination	0%
Consultant Services Required:	<p>Sidewalks Engineering responsibilities may include but are not limited to;</p> <ol style="list-style-type: none"> Preliminary plans, Final engineer design, project manual and Contract documents, Right of way identification, survey and legal description, Preparation and submittal of necessary permits, Surveying, Possible geotechnical investigation, Assistance with the construction bidding process, Construction support/construction inspection, Utility right-of-way and relocation coordination, Storm drain improvement, Retaining walls, Concrete specifications, Steel specifications, Upgrade signals to include pedestrian controls, Shoulder work Permits and traffic control, Assist with the bidding process for ADA-compliant sidewalk Preparation of PS&E and final documents. <p>Construction Inspection Construction phase responsibilities may include but are not limited to;</p> <ol style="list-style-type: none"> Work with contractor on behalf of the City of Platte City, Pre-bid meeting, Convey knowledge of Buy America Standards, Assist with preconstruction conference, Survey and construction staking Perform periodic site inspections, Prepare change orders, Inspect construction materials, Review and recommend shop drawings submitted by contractor, Conduct construction tests and inspections; including MoDOT approval, Be present during critical construction operations Pay request approval.
Contact:	Leonard Hendricks, Public Works Director City of Platte City 400 Main Street Platte City, MO 64079 816-858-4815 lhendricks@plattecity.org
Deadline:	4:00 p.m. July 2, 2013
Submit <ul style="list-style-type: none"> Letter of interest should not exceed 3 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. <u>Five (5)</u> copies of the letter interest should be received at the address and by the time specified. Please submit names of 5 references for similar projects you have performed. 	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design:

Experience and Technical Competence -	30 Max Points
Capacity and Capability -	30 Max Points
Past Record of Performance -	30 Max Points